

APPENDIX 3 - TIMELINE OF PAYROLL ONBOARDING

Month	Activity
February 24	LPPA to understand Brent's existing payroll arrangements incl overseas member's position
April 24	LPPA and Brent to agree overall proposal
May 24	Brent provide to provide LPPA with 1st Brent Data cut
June 24	LPPA to identify & address 1st data cut actions with Brent
July 24	Design and system setup to commence
August 24	Data Extracts to provided
	Create communication plan and agree service design
September 24	LPPA & Brent to prepare for 1st parallel payroll run
October 24	LPPA & Brent to fix any 1st parallel run actions
	LPPA & Brent to prepare for 2nd payroll run
November 24	LPPA & Brent to fix any 2nd parallel run actions
	LPPA & Brent to prepare for 3rd payroll run
January 25	First full payroll run completed by LPPA
February 25	LPPA & Brent post go live review & identification of any follow up action requirements
	LPPA & Brent complete any post go live actions